

# **F O R W A R D   P L A N**

## **FOR THE PERIOD : 1 NOVEMBER 2011 TO 29 FEBRUARY 2012**

### ***What is the Forward Plan?***

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

### ***What is a Key Decision?***

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

### ***What does the Forward Plan tell me?***

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

### ***Who takes Key Decisions?***

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

### ***How to make representations and by when***

Names of contact officers are included in the Plan and can be reached via 0303 333 4300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

| Key Decision | Decision-maker<br><i>[For details, see notes on final page]</i> | Date decision to be taken | Those to be consulted & how | Relevant reports<br><i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i> | Lead Officer (to whom representations should be made) |
|--------------|---|---------------------------|-----------------------------|--|---|
|--------------|---|---------------------------|-----------------------------|--|---|

### Leader's Portfolio

|   |                                |                               |  |  |                  |
|---|--------------------------------|-------------------------------|--|--|------------------|
| Mersey Gateway Additional Funding Approval granted by Ministers | Mersey Gateway Executive Board | Not before 1st November, 2011 | The Coalition Government has announced that the funding for Mersey Gateway will be reviewed as part of the Comprehensive Spending Review to determine the budget for Government Departments over the next three years. The Council will need to consider the outcome of this review with the aim of securing Conditional Funding Approval from the new Government. | Mersey Gateway Executive Sub Committee report 17 June 2010 and minutes | Steven Nicholson |
|   |                                |                               |  |  |                  |

| Key Decision | Decision-maker<br><i>[For details, see notes on final page]</i> | Date decision to be taken | Those to be consulted & how | Relevant reports<br><i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i> | Lead Officer (to whom representations should be made) |
|--------------|---|---------------------------|-----------------------------|--|---|
|--------------|---|---------------------------|-----------------------------|--|---|

|   |                                |                               |  |       |                  |
|---|--------------------------------|-------------------------------|--|-------|------------------|
| Detailed funding proposals for Mersey Gateway | Mersey Gateway Executive Board | Not before 1st November, 2011 | Any person wishing to make representations should do so in writing to Steve Nicholson, Project Director, Mersey Gateway. | None. | Steven Nicholson |
|---|--------------------------------|-------------------------------|--|-------|------------------|

#### Physical Environment Portfolio

|  |                 |                               |   |  |           |
|--|-----------------|-------------------------------|---|--|-----------|
| Approval of publication of Draft Design of New Residential Development Supplementary Planning Document for public consultation | Executive Board | Not before 1st November, 2011 | Previous 'Partnership Consultation' with selected Council officers. Documents will be on display at various locations around the Borough and on the Council's web site for a six week period. | Saved Policies of the Halton UDP ; Draft Design of New Residential Development SPD; Draft Design of New Residential Development SPD Partnership Consultation Stage; Sustainability | Tim Gibbs |
|--|-----------------|-------------------------------|---|--|-----------|

| Key Decision | Decision-maker<br><i>[For details, see notes on final page]</i> | Date decision to be taken | Those to be consulted & how | Relevant reports<br><i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i> | Lead Officer (to whom representations should be made) |
|--------------|---|---------------------------|-----------------------------|--|---|
|--------------|---|---------------------------|-----------------------------|--|---|

|  |                 |                               |  |   |           |
|--|-----------------|-------------------------------|--|---|-----------|
|  |                 |                               |  | Appraisal Pre Production Scoping Report - from Glen Henry at Rutland House  |           |
|  |                 |                               |  |   |           |
|  |                 |                               |  |   |           |
| Environmental Protection Act 1990 Part IIA - Contaminated Land - to consider the first four year review of the strategy for inspection of contaminated land published in 2001. | Executive Board | Not before 1st December, 2011 | Management Team, Safer PPB, Environment and Urban Renewal PPB, | Report on findings so far, DETR Circular 02/2000 Contaminated Land, Contaminated Land: Strategy for Inspection (July 2001), Part IIA Environmental Protection Act 1990. | Tim Gibbs |
|  |                 |                               |  |   |           |
| Waste DPD  | Council         | 19 October 2011               |  | Waste Development Plan and supporting documents   |           |

| Key Decision | Decision-maker<br><i>[For details, see notes on final page]</i> | Date decision to be taken | Those to be consulted & how | Relevant reports<br><i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i> | Lead Officer (to whom representations should be made) |
|--------------|---|---------------------------|-----------------------------|--|---|
|--------------|---|---------------------------|-----------------------------|--|---|

|                           |         |                              |  |  |           |
|---------------------------|---------|------------------------------|--|--|-----------|
|                           |         |                              |  | available from Tim Gibbs   |           |
| Adoption of Core Strategy | Council | Not before 1st January, 2012 | None before decision is taken. The core Strategy has been subject to several rounds of public and stakeholder consultation. Adoption will follow Examination in Public to take place October – December 2011. Any person wishing to make representations should do so in writing to Tim Gibbs, Divisional Manager Policy and Strategy, Rutland | Halton Core Strategy Submission Draft; Halton Core Strategy Sustainability Assessment (SA); Halton Core Strategy Habitats Regulation Assessment (HRA); Halton Core Strategy Equalities Impact Assessment; Halton Core Strategy Health Impact Assessment; Halton Core Strategy Consultation | Tim Gibbs |

| Key Decision | Decision-maker<br><i>[For details, see notes on final page]</i> | Date decision to be taken | Those to be consulted & how | Relevant reports<br><i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i> | Lead Officer (to whom representations should be made) |
|--------------|---|---------------------------|-----------------------------|--|---|
|--------------|---|---------------------------|-----------------------------|--|---|

|  |  |  |   |  |  |
|--|--|--|---|--|--|
|  |  |  | House, 3 <sup>rd</sup> floor West, Runcorn. | Statement. All documents available from Tim Gibbs. |  |
|  |  |  |   |  |  |

### Children Young People and Families Portfolio

|   |                 |                  |  |   |  |
|---|-----------------|------------------|--|---|--|
| To give permission to The Bankfield School to apply for Presumption and the development of a Post 16 Centre | Executive Board | 17 November 2011 | Schools and Riverside College; Young people; Unions; Businesses; Communities; 14-19 partnership; Dioceses; Primary Care Trust; Representations should be made to the Strategic Director Children and Enterprise. | Raising the Participation Age: supporting local areas to deliver DCSF 2009 <a href="http://www.dcsf.gov.uk">www.dcsf.gov.uk</a> ; Expanding a maintained mainstream school by enlarging or adding a sixth form - a guide for local authorities and governing bodies; <a href="http://www.dscf.gov.uk">www.dscf.gov.uk</a> | Strategic Director - Children and Enterprise |
|   |                 |                  |  |   |  |

| Key Decision | Decision-maker<br><i>[For details, see notes on final page]</i> | Date decision to be taken | Those to be consulted & how | Relevant reports<br><i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i> | Lead Officer (to whom representations should be made) |
|--------------|---|---------------------------|-----------------------------|--|---|
|--------------|---|---------------------------|-----------------------------|--|---|

|              |                 |                 |   |       |              |
|--------------|-----------------|-----------------|---|-------|--------------|
| Capital Team | Executive Board | 3 November 2011 | <p>A number of options will be developed to demonstrate how the shortfall in Primary places can be accommodated. These options will be discussed with the schools concerned and shared with the Archdiocese. Feedback from these meetings will be shared with the Executive Board.</p> <p>Any person wishing to make representations should do so in writing to Ann McIntyre or Katrina Hall at Grosvenor</p> | None. | Ann McIntyre |
|--------------|-----------------|-----------------|---|-------|--------------|

| Key Decision | Decision-maker<br><i>[For details, see notes on final page]</i> | Date decision to be taken | Those to be consulted & how | Relevant reports<br><i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i> | Lead Officer (to whom representations should be made) |
|--------------|---|---------------------------|-----------------------------|--|---|
|--------------|---|---------------------------|-----------------------------|--|---|

|  |                 |                  |  |   |  |
|--|-----------------|------------------|--|---|--|
|  |                 |                  | House, Halton Lea, Runcorn by 1 October 2011.  |   |  |
|  |                 |                  |  |   |  |
| Allocation of European Social Fund Funding to Private Sector Providers | Executive Board | 17 November 2011 | <p>Colleagues and services within Children and Enterprise, Communities and Policy and Resources Directorates will be consulted.</p> <p>Any persons wishing to make representations should do so in writing to Gerald Meehan, Strategic Director Children and Enterprise by 30 August 2011.</p> | Reports available from Julie Karmy (julie.karmy@halt on.gov.uk) from 19 August 2011 | Strategic Director - Children and Enterprise |
|  |                 |                  |  |   |  |



| Key Decision | Decision-maker<br><i>[For details, see notes on final page]</i> | Date decision to be taken | Those to be consulted & how | Relevant reports<br><i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i> | Lead Officer (to whom representations should be made) |
|--------------|---|---------------------------|-----------------------------|--|---|
|--------------|---|---------------------------|-----------------------------|--|---|

|   |                 |                               |   |   |                |
|---|-----------------|-------------------------------|---|---|----------------|
| To Approve The New Commission of Positive Youth Provision In Halton | Executive Board | Not before 3rd November, 2011 | Statutory consultation has been undertaken with all relevant key stakeholders.<br><br>Any person wishing to make representations should do so in writing to Lorraine Crane, Divisional Manager, Integrated Youth Support, Grosvenor House Runcorn by 30 September 2011. | None.   | Lorraine Crane |
|   |                 |                               |   |   |                |
| Approval for use of LEP by Warrington Borough Council               | Executive Board | 3 November 2011               | LEP and Warrington Borough Council.<br><br>Any person wishing   | Warrington Borough Council Cabinet Report July 2011 | Ann McIntyre   |

| Key Decision                               | Decision-maker<br><i>[For details, see notes on final page]</i> | Date decision to be taken      | Those to be consulted & how  | Relevant reports<br><i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i> | Lead Officer (to whom representations should be made) |
|--|---|--------------------------------|--|--|---|
|  |   |                                | to make representations should do so in writing to Ann McIntyre, Operational Director, Children's Organisation and Provision, Grosvenor House, Runcorn by 28 October 2011. | available from ann.mcintyre@halton.gov.uk  |   |
|  |   |                                |  |  |   |
| Children's Services Assessment 2011        | Executive Board   | Not before 17th November, 2011 | Ofsted Annual Assessment of Children's Services  | Ofsted Guidance on Annual Children's Services Assessment; Information on Ofsted website  |   |
|  |   |                                |  |  |   |
| Wade Deacon Proposal to provide Sixth Form | Executive Board   | Between 1 January 2012         | Schools, staff, parents, pupils,   | Consultation Documents;  |   |

| Key Decision | Decision-maker<br><i>[For details, see notes on final page]</i> | Date decision to be taken | Those to be consulted & how | Relevant reports<br><i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i> | Lead Officer (to whom representations should be made) |
|--------------|---|---------------------------|-----------------------------|--|---|
|--------------|---|---------------------------|-----------------------------|--|---|

|           |  |                 |   |  |  |
|-----------|--|-----------------|---|--|--|
| Provision |  | and 1 July 2012 | <p>post 16 providers, YPLA, 14-19 Partnership, Members, Planning, LEP, other LA neighbours, Diocesan Authorities.</p> <p>Any person wishing to make representations should do so during the consultation period on the proposal and during the statutory representation period in writing to the Chair of Governors, Wade Deacon High School.</p> | <p>Presentation by Wade Deacon High School; Statutory Notice, Proposal and Representations - all available from Wade Deacon High School; Presentation by Riverside College, available from Riverside College</p> |  |
|           |  |                 |   |  |  |

| Key Decision | Decision-maker<br><i>[For details, see notes on final page]</i> | Date decision to be taken | Those to be consulted & how | Relevant reports<br><i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i> | Lead Officer (to whom representations should be made) |
|--------------|---|---------------------------|-----------------------------|--|---|
|--------------|---|---------------------------|-----------------------------|--|---|

### Health and Adults Portfolio

|  |  |   |   |  |                                      |
|--|--|---|---|--|--------------------------------------|
| Public Health Re-organisation of services to the Local Authority | Executive Board<br><br>Executive Board | Between 1 November 2011 and 29 February 2012<br><br>Before 31 December 2012 | Health PPB, Children, Young People and Families PPB NHS Partner Organisations and staff. Attendance at relevant meetings to present and discuss the key issues.<br><br>Any person wishing to make representations about this matter should contact Dwayne Johnson, Strategic Director, Communities in writing at Halton Borough Council, Municipal Building, Kingsway, Widnes | Documents will be available during the consultation process. | Dwayne Johnson<br><br>Dwayne Johnson |
|--|--|---|---|--|--------------------------------------|

| Key Decision | Decision-maker<br><i>[For details, see notes on final page]</i> | Date decision to be taken | Those to be consulted & how | Relevant reports<br><i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i> | Lead Officer (to whom representations should be made) |
|--------------|---|---------------------------|-----------------------------|--|---|
|--------------|---|---------------------------|-----------------------------|--|---|

|  |  |  |                     |  |  |
|--|--|--|---------------------|--|--|
|  |  |  | by 1 December 2011. |  |  |
|  |  |  |                     |  |  |

**NOTE**

***The following Members comprise the Executive Board:***

Leader – Councillor Polhill

Deputy Leader and Resources Portfolio Holder – Councillor Wharton

Children, Young People and Families Portfolio Holder – Councillor Swain

Health and Adults Portfolio Holder – Councillor Wright

Neighbourhood, Leisure and Sport Portfolio Holder – Councillor Harris

Community Safety Portfolio Holder – Councillor D. Cargill

Environmental Sustainability Portfolio Holder – Councillor Nelson

Economic Development Portfolio Holder – Councillor Jones

Physical Environment Portfolio Holder – Councillor McInerney

Transportation Portfolio Holder – Councillor Stockton